

OPERATING INSTRUCTIONS - 0.7MM PENCILS

TO EXTEND / ADVANCE THE LEAD:

IMPORTANT - Be sure to keep the pencil point down when extending the lead and turn the cap once to the right and proceed with one of the following:

WITH CAP ON AND PENCIL POINT DOWN:

Hold the pencil barrel and TWIST the cap clockwise until the lead and the lead protector are exposed. The pencil is now in the writing position.

WITH CAP OFF AND PENCIL POINT DOWN:

Press down on the eraser several times (12 - 20 times) to extend the lead. The pencil is now in the writing position.

TO RETRACT THE LEAD:

Twist the cap counter clockwise until you hear it click. Push the lead inside by pressing the exposed lead against any surface or the tip of your finger. Lock the lead in place by twisting the cap to the right or clockwise until you hear a click again.

TO REPLENISH THE LEAD:

Remove the eraser and insert three pieces of 0.7mm leads into the storage cavity. Return the eraser to seal the top and follow the Extend/Advance Lead Instructions to activate.

TROUBLESHOOTING - 0.7MM PENCILS:

LEAD WILL NOT COME OUT

Shake the pencil lightly with the point down. Twist the cap counter clockwise until you hear it click. This allows lead to fall into tip sleeve. Turn the cap clockwise to put pencil into the writing position and follow the Extend/Advance Lead Instructions to activate. Make sure that there is lead in the storage cavity.

LEAD RETRACTS WHEN WRITING (LEAD TOO SHORT)

Pull out 1 1/2 inches of lead from tip of pencil. Advance a new lead as described above.

LEAD WILL NOT RETRACT (PENCIL IS NOT IN RETRACT POSITION)

Two leads may stack on top of each other preventing lead from retracting. To correct this, pull out 1 1/2 inches of lead from tip of pencil, and shake the pencil lightly with the point up.

LEAD ADVANCES WHILE ERASING (PRESSING TOO HARD)

Place pencil in retract position and push the lead and protector into pencil. Turn cap clockwise to extend lead.

LEAD BREAKS WHILE WRITING (PRESSING TOO HARD)

Use pencil with less lead exposed beyond the protector.

LEAD PROTECTOR DRAGS ON PAPER WHILE WRITING

Turn cap clockwise to extend the lead.

*Please, **USE ONLY 0.7MM LEADS** for this pencil. It is recommended to use Cross leads (SKU#8742). Leads of any other diameter will cause blockage and failure of the mechanism.*